



Summer 2021 Exam Grade Query

Student Name

Name	
Form Group	
Date of query request	
Member of staff processing grade query	

Subject(s) Queried.

Level & Subject <i>ie GCSE History</i>	TAG Awarded	Reason for Query – with evidence if possible	ResolvedY/ N

What information would help understand the process and the grade?

Centre Review Requested	Y	N
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Person making the request (if not the student)

Name	
Address	
Email Address	
Contact phone no	
Identification Evidence Provided (if required)	<input type="radio"/> Passport <input type="radio"/> Driving License <input type="radio"/> Two forms of Utility bill within last 3 months Bank statement of last three months

Status of person making request.

Any request about the student will require student confirmation that this request can be made as they are over 13.

Student	
Parent or person with Parental Responsibility	
Are you acting on their written authority (please provide a copy of the consent)	
If not the parent or with PR, what is your role?	

Declaration

(STUDENT) I,, hereby request that **The de Ferrers Academy** provide the data requested about me.

Signature:..... Dated:

(C/O STUDENT) I,, hereby request that **The de Ferrers Academy** provide the data requested about(insert student's name) on the basis of the authority that I have provided.

Signature: Dated: