



# Provider Access Policy 2018-2019

Authors:	N Holmes (Principal) S Land (Careers Advisor)
Approval needed by:	Local Governing Body
Adopted (date):	January 2019
Date of next review:	January 2020

## Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy, for the purposes of supplying them information about the provider's education or training offer. This policy complies with the Academy's legal obligations under section 42B of the Education Act 1997.

## Student Entitlement

### Students in year 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities as part of the careers programme, providing information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through assemblies, career events, training events and taster sessions
- To understand how to make applications for the full range of academic and technical courses

## Management of provider access requests

### Procedure

Any provider wishing to request access should contact: Sally-Anne Land, Careers Advisor

Telephone: 01283 247685      Email: [sland@deferrers.com](mailto:sland@deferrers.com)

All requests will be considered and granted in accordance with the identified needs of the students and by working in partnership with the Careers Advisor.

## Opportunities for Access

A number of events, integral to the careers education programme, will offer providers an opportunity to come into the Academy to speak to students and / or their parents:

	Autumn term	Spring Term	Summer Term
Year 8		Discussing / defining careers – assembly and classroom work opportunities  Options Evening	
Year 9	Discussing / defining 'careers' – assembly and classroom work opportunities	Options Evening	

<b>Year 10</b>		<p>Education and Employment Fair</p> <p>Year group assembly – Apprenticeship options / opportunities</p>	<p>Vocational taster sessions</p> <p>Small group sessions – information on identified careers / pathways e.g. engineering</p>
<b>Year 11</b>	<p>Vocational taster sessions</p> <p>Traineeship/Apprenticeship information sessions – including how to search for a traineeship/apprenticeship</p> <p>Small group sessions – information on identified career pathway e.g. Engineering</p>	<p>Education and Employment Fair</p> <p>Vocational taster sessions</p> <p>Traineeship/Apprenticeship information sessions - including how to search for a traineeship/ apprenticeship</p> <p>Year group assembly – Apprenticeships options / opportunities</p> <p>Workshop – HE, FE &amp; Apprenticeship applications</p> <p>Workshop – Interview skills</p> <p>Small group sessions – information on identified careers / pathways e.g. engineering</p>	<p>Workshops – HE, FE &amp; Apprenticeship applications</p> <p>Workshop – Interview skills</p>
<b>Year 12</b>	<p>Enrichment – HE &amp; Apprenticeships options / opportunities</p>	<p>Education and Employment Fair</p> <p>Enrichment – HE &amp; Apprenticeships options / opportunities</p>	<p>Small group sessions – information on identified careers / pathways e.g. engineering</p>
<b>Year 13</b>	<p>Enrichment – HE &amp; higher and degree Apprenticeships options / opportunities</p> <p>Workshops – HE &amp; higher / degree Apprenticeship applications</p>	<p>Education and Employment Fair</p> <p>Enrichment – HE &amp; higher and degree Apprenticeships options / opportunities</p> <p>Workshops – HE &amp; higher / degree Apprenticeship applications</p>	<p>Workshop – Interview skills</p>

Throughout the year all key stages / year groups welcome input and visits from providers and employers. If you feel you would like to be involved please speak to the Careers Advisor to discuss the most suitable opportunity for you.

The Academy policy on safeguarding sets out the Academy's approach to allowing providers into the Academy as visitors to talk to students.

### **Premises and Facilities**

The Academy will make one of the main halls, conference room, meeting rooms or classrooms available for use, as appropriate to the event / activity. The Academy will also attempt to fulfil any request for equipment; this will be discussed and agreed in advance of the visit with the Careers Advisor or member of staff.

Providers are welcome to leave or send a copy of their prospectus / relevant course literature in the Careers Room / Learning Centre. These will be available to students during lunch and break times and one to one career guidance interviews (when a relevant need is identified).

**Approval and review: January 2019**

**Approved by Governors: January 2019**

**Next review: January 2020**

**Signed:**