

## Process for Grading of students Summer 2021



Trust Subject Leaders along with DLs/HOFs compile the evidence base they wish to use to achieve a teacher assessed grade. This may include PPEs (mocks), Non Exam Assessments (coursework), class assessments using exam board questions and a record of a student's capability over the course of study in performance-based subjects such as music, drama and PE. 8th - 24th March

The evidence base and weighting calculations for the overall teacher assessed grade quality assured by senior leaders of the Trust - 25th March

Students and parents informed of the assessment evidence to be used - w/c 29th March

Teachers conduct and mark assessments - 19th April to 28th May

Moderation of each assessment conducted within each academy and across the Trust.  
Marks and grades entered into SIMS

DLs/HOFs and Line managers agree on grades awarded for each qualification they are accountable for and overall grade entered into SIMS - Deadline 4pm, 8th June

VPs at each academy review grades allocated using statistical models incorporating prior attainment national benchmarks and previous school results. This will involve the use of outside agencies such as SISRA & ALPS. Review to CE of the Trust 9th June

Quality assurance review with VPs, Principal and DLs/HOFs. Grades moderated accordingly.  
9th - 14th June with final sign off of grades on SIMS by DLs/HOFs

Accountability meeting - CE of the Trust, VPs and Principals of each academy  
15th June

The grades uploaded to the Exam Boards by the Operations team - 16th & 17th June

Administrative checks on grades uploaded to Exam boards conducted and then signed off by the Principal

Exam board quality assurance

Results Day(s) - A Level - 10th August & GCSE - 12th August